

August 12, 2020

Hello Families,

I am happy to write to you to let you know that the HSD special education program has been making lots of preparations this summer for schools to reopen. We are excited about returning to providing IEP services for your child in September, regardless of your families' choice of in-person versus remote instruction. We believe that we have solid service delivery models available within either setting, and are looking forward to meeting with you to determine what will best meet your child's needs.

Next week you can anticipate being contacted by your child's special education case manager to schedule an IEP amendment meeting to occur sometime between Wednesday, August 26th and Tuesday, September 1st. At this meeting, we will be making decisions on how to provide IEP services within the school model that your child attends, or within a remote learning platform if that is what you have chosen for your student. We also will be discussing what special education services would look like within a total remote format should the state of Vermont close all schools at any point again during the upcoming school year. Your special education case manager and administrators will help walk team members through this decision making process. You will be a vital member of this team, as always. These meetings will be held virtually.

If you have not informed your school yet as to which instructional format you are choosing for your child this year, please do so. This is important for us in the special education department as well, so we can plan staffing and schedules accordingly. If you have questions you need answered prior to making this decision, please email or call me at the contact information listed on this letter. I very much understand you are being faced with difficult decisions, and I would be more than happy to help in this process.

The Hartford School District Special Education Department is looking forward to continuing our partnership with you this year, and we thank you in advance for your support.

Sincerely,

Kim Moreno

Director of Special Education

[\(scanned version of this letter on district letterhead\)](#)